

St. Clair Board Meeting  
Proposed Agenda  
1 Paul Parks Drive; St. Clair Missouri  
Monday December 21st, 2009  
7:00 p.m. Regular Meeting



Posted  
12-17-09 by:

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James W. Arndt  
City Administrator

Attested by:

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Chris Fawe  
City Clerk

Merry Christmas and Happy New Year!

“The Great City of St. Clair...We’re Open for Business!”

## St. Clair Board of Alderman Meeting

December 21st, 2009 7:00 p.m.

**A. Call to Order:** Mayor Ron Blum

**B. Roll Call:** City Clerk Chris Fawe

**C. Pledge of Allegiance:** Mayor Ron Blum

**D. Consent Agenda:** This item requires one simple motion to pass, unless an item is removed and addressed separately by the Board of Alderman.

1. Monthly Bills December 3<sup>rd</sup> – December 17<sup>th</sup>, 2009
2. Board of Alderman Minutes December 7<sup>th</sup>, 2009
3. Board of Alderman Public Hearing Minutes December 7<sup>th</sup>, 2009

**E. Awards and Recognition:**

1. Business of the Month – American Family Insurance (To receive the award).

**F. Ordinances and Resolutions:**

1. Bill No. 2009-53 - an ordinance adopting the operating budget for the City of St. Clair for Fiscal Year beginning January 1<sup>st</sup>, 2010 and ending December 31<sup>st</sup>, 2010. **If passed Bill No. 2009-53 becomes Ordinance # 1566.**
2. Bill No. 2009-55 – an ordinance approving a re-subdivision lot line adjustment for Double-Q-Construction within the Meadow Oaks Subdivision for lots 14-A and 13-A. **If passed Bill No. 2009-55 becomes Ordinance 1567.**

**G. Unfinished Business:**

1. None

**H. New Business:**

1. Finance-Audit Committee Report– Committee Chairperson Sandra Peterson will be present to present the Committee’s report and recommendations concerning the City’s accounts receivable practices and procedures for water/sewer/trash.
2. Waiving of Fee for the Approval of Minor Subdivision/Lot Line Adjustment –The administration is asking the Board to consider waiving the filing fee of \$150.00 for the Double-Q-Construction request. This will require a simple motion to approve.
3. City of St. Clair Personnel Policy Amendment – The administration is seeking Board approval to amend the personnel policy concerning COBRA continuation coverage and FMLA benefits, as recommended by the City’s insurance administrator and by requiring municipal

employees to pay any and all delinquent monies owed to the City of St. Clair through a payroll deduction, after reasonable notice. This will require a simple motion to approve.

4. City of St. Clair Payroll Cycle Adjustment – The administration is seeking Board approval to adjust the current payroll cycle for City employee's in April in order to get the pay cycle aligned with our pay date policy placed into effect in 2006. This adjustment will insure employees are compensated accurately for time worked and their leave status will be updated accurately and timely. This will require a simple motion to approve.

**I. City Attorney: Kurt Voss**

**J. Departmental Reports:**

1. Administrator: Jim Arndt
2. Public Works: Butch Terry
3. Police Department: Chief Hammack
4. Building Inspector: Joe Davis
5. Planning and Zoning: Myrna Turner
6. Parks: Kim Arndt

**K. Other Business:**

1. Mayor and Board Members
2. Public Participation (Please use the podium, state your name and address for the record. There is a 3 minute time limit per speaker).

**L. Executive Session:** The tentative agenda also includes a vote to close part of the meeting pursuant to RSMO § 610.021 to discuss litigation, real estate, personnel, collective bargaining, or negotiate a contract.

**M. Re-Opening of Open Meeting:**

**N. Adjournment or Recess:**

*“Have a Beautiful St. Clair Day!”*